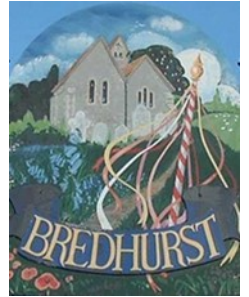


Blacksmiths Barn
Blacksmith Court, Bredhurst ME3 3JU



Weekly Cleaning Requirements

Throughout Property:

- Wipe over all woodwork (skirting boards, doors and door frames)
- Wipe over door handles
- Wipe over all sockets and switches
- Vacuum and wash floor
- Vacuum 3 x door mats

Kitchen:

- Wipe over outside of units and oven
- Wipe work surface
- Wipe fridge inside and out
- Clean sink, tap and draining board

Toilet:

- Clean hand basin, tap and WC
- Wipe over hand drier and plastic wall covering under hand drier
- Polish mirror
- Provide sufficient toilet roll and Carex hand wash

Monthly Cleaning Requirements:

- Clean inside of windows
- Clean outside of windows

Cleaning company will be required to:

- View the Blacksmith Barn online booking diary to check hall availability and inform Parish Clerk via email when cleaning will be carried out
- Submit invoices by 24th of every month via email to Parish Clerk for payment via BACs during first week of following month
- Use their own cleaning products and equipment
- Provide BPC with a copy of their Public Liability insurance

Closing date for applications Monday 27th June 2022

Quote required on the basis of one visit per week for an initial three month contract. Quote to be emailed to Steve Hill, Bredhurst Parish Council Clerk at clerk@bredhurstpc.org.uk